



# Entertainers

Use this form to summarize and organize your tax-deductible business expenses. In order to deduct expenses in your trade or business, you must show that the expenses are "ordinary and necessary." An ordinary expense is one, which is customary in your particular line of work. A necessary expense is one, which is appropriate, but not necessarily essential in your business. The application of these terms to you relies heavily on the "facts and circumstances" of your unique situation. A business expense deduction must also take into account any reimbursement you have received, or could have received for that expense from your employer or another source.

## AUTO Travel:

Audition Travel (mi)	
Business Meetings (mi)	
Continuing Education (mi)	
Job Seeking (mi)	
Out-of-Town Business Trips (mi)	
Purchasing Job Supplies & Materials (mi)	
Professional Society Meetings (mi)	
Parking Fees (\$)	
Tolls (\$)	
Other: _____	

## CONTINUING Education:

Coaching Expenses	
Dance Training	
Music - Arrangements	
Tapes, Recordings	
Training	
Rents - Rehearsal Hall	
Tickets - Performance Audit	
Voice Training	
Other: _____	

## PROMOTIONAL Expenses:

Audition Tapes & Videos	
Business Cards	
Film & Processing	
Mailing Supplies - Envelopes etc.	
Photos - Professional	
Portfolio Expenses	
Resumé	
Other: _____	
Other: _____	

## TELEPHONE Expenses:

Cellular Calls	
Fax Transmissions	
Paging Service	
Pay Phone	
Toll Calls	
Other: _____	

## SUPPLIES & Expenses:

Alterations - Repairs (costumes/wardrobe)	
Cleaning (costumes/wardrobe)	
Commissions - Agent/Manager	
Costumes - Wardrobe (special)	
Dues - Union & Professional	
Gifts - Business	
Hair Care - Wigs & Supplies (special business)	
Insurance - Equipment	
Interest - Business Loans	
Makeup - Cosmetics (special business)	
Manicure (special for hand inserts etc.)	
Meals - Business (enter 100% of cost)	
Office Supplies	
Photocopy - Scripts, etc.	
Postage	
Props, Stunt Supplies	
Publications - Trade	
Rents - Office, Storage etc.	
Rents - Equipment, Costumes etc.	
Repairs - Equipment	
Secretarial	
Tools	
Other: _____	
Other: _____	

Next Page >



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## EQUIPMENT Purchases:

<i>Answering Machine</i>	
<i>Amplifiers</i>	
<i>Audio Systems</i>	
<i>Musical Instruments</i>	
<i>Pager</i>	
<i>Recorder</i>	
<i>Speaker Systems</i>	
<i>Other: _____</i>	
<i>Other: _____</i>	
<i>Other: _____</i>	
<i>Other: _____</i>	
<i>Other: _____</i>	

## OUT-OF-TOWN Travel:

<i>Airfare</i>	
<i>Bridge &amp; Highway Tolls</i>	
<i>Bus &amp; Subway</i>	
<i>Car Rental</i>	
<i>Laundry</i>	
<i>Lodging (do not combine with meals)</i>	
<i>Meals (do not combine with lodging)</i>	
<i>Parking</i>	
<i>Porter, Bell Captain</i>	
<i>Taxi</i>	
<i>Telephone Calls (including home)</i>	
<i>Train</i>	
<i>Other: _____</i>	
<i>Other: _____</i>	
<i>Other: _____</i>	
<i>Other: _____</i>	