

# Ministers and the Clergy

<b>Parsonage Allowance</b>		<b>Auto Travel (In miles)</b>	
Allowance Received		Educational	
Interest - Home		Funerals	
Taxes - Home		Infirm - Hospital Visits	
Rent - Home		Parishioner Meetings	
Repairs - Home		Weddings	
Insurance - Home		Visitation	
Utilities - Home		Outings - Congregation	
Other _____		Tolls (\$)	
		Parking (\$)	
<b>Supplies &amp; Expenses</b>		Other: _____	
Books - Music & Theology		<b>Travel - Out of Town</b>	
Business Cards		Airfare	
Clerical Service		Car Rental	
Entertainment (enter 100% of expenses)		Parking	
Insurance - Business		Bus, Subway, & Taxi	
Legal & Professional Services		Lodging (do not combine with meals)	
Map Book		Meals (do not combine with lodging)	
Pager		Porter, Bell Captain	
Photocopy & Greeting Cards		Laundry	
Postage		Bridge & Highway Tolls Telephone	
Software - Appointment/Calendar		Other: _____	
Software - Genealogy			
Software - Word Processing		<b>Continuing Education</b>	
Vestments		Correspondence Course Fees	
Vestments - Repair		Course Registration	
Computer		Materials & Supplies	
On-Line Services		Photocopy Expense	
Other: _____		Reference Material	
Other: _____		Seminar Fees	
<b>Telephone Expenses</b>		Textbooks	
Cellular Calls		Other: _____	
FAX Transmissions		<b>Equipment Purchases</b>	
Paging Service		Computer & Printer	
Pay Phone Toll Calls		Answering Machine	
Other: _____		Calculator & Copier	
		FAX Machine	
<b>Miscellaneous Expenses</b>		Pager Telephone	
Business & Professional Associations		Other: _____	
Professional Subscriptions			
Other: _____			